

**Friends of St Benet's (FOSB) Meeting**  
**Shepherd & Shepherdess**  
**22<sup>nd</sup> April, 2010**

**Attendees**

Alaisdair Bailey  
Joan Clemo  
Joanne Anderson  
Marie Lamb  
Maggie Pavlou  
Damian Groark  
Vicki Burrell  
Emma McNaught  
Joanne Wollaston  
Amanda Vaughan  
Steve Anderson  
Graeme Page



**1. Apologies:**

Elaine Tones – however submitted notes for the meeting.  
Suzanne Robbins

**2. Summer Fayre Date**

A discussion was held in relation to the date of the summer fair. Joanne Anderson reported to the group that the summer fayre normally takes place within the first two weeks of June, however this year the school holidays fall in the first week of June. In light of the preparation needed for the day it was suggested that we hold the school fair on Sunday 20<sup>th</sup> June, 2010 which this year is Father's Day. A debate was had in relation to the practicalities of holding the event on this day as would it affect potential numbers etc coming to the fair? It was suggested by Marie Lamb via Elaine Tones that a special promotion could be held to promote a Father's Day School Fayre e.g. by giving away free cans of beer via a Brewery sponsorship? A vote was taken and the majority opted for the fayre to go ahead on **Sunday 20<sup>th</sup> June.**

**3. Attractions for Summer Fayre**

It was agreed to ask the previous supplier (O'Briens Funfairs) to attend again this year. A discussion about his fee ensued – originally he agreed to give us 10% of all profits taken. However, last year we were disappointed with the amount he gave us (£190 compared to £295 in 2008). Given that he will also be invited to supply ice cream, candy floss and doughnuts (which we usually receive an additional % of profits from different suppliers) it was suggested that we seek a fixed contribution of at least £300 from Mr O'Brien to attend. His attendance would, as usual be conditional on him not claiming Showmens Guild rights to attend in future years, for all children's rides to remain at £1 and for all food suppliers to not sell crisps or pop (which we will be selling in the tea room).

**Other Attractions:**

A discussion was held relating to the above the following actions were agreed:

Action: Maggie Pavlou to contact brass band, Judo and basket ball connections and to confirm whether she could donate old WCs for a 'Lob the Loo Roll' attraction.  
Action: A Vaughan to source mini basket balls as giveaway prizes  
Action: J Wollaston to contact Chris Roe as possibility for band

Action: J Anderson to contact Army cadets re: climbing wall and recruitment and to enquire with Durham Fire & Rescue about fire brigade attendance.

Action: D Groark to contact Simply Soccer re speed tunnel.

Action: Face painting – E McNaught to contact face painting expert from her school to be present at the fair.

Action: D Groark to speak to Police re: dog van being present.

### **Food:**

A debate relating to the supply of food for the day was held – the following actions were agreed:

Action: Marie Lamb to supply information on hotdog supplier used last year

Action: Emma McNaught to speak to Meat Trader re: hampers

Action: G Page & A Bailey require chef's hats!

Action: Joanne Wollaston to contact Allied bakery

### **None Uniform Days:**

A discussion was held with the FOSB relating to raising funds for the bottle and plant stall.

It was agreed by all that two non-uniform days be held on 11<sup>th</sup> June – bottle & 18<sup>th</sup> June - £1 needed which would go to costs for buying plants.

Action: J Anderson to source plant supplier.

Action: D Groark to contact garden nursery at Edmondsley.

Action: All to try and obtain Volunteers for stalls on day.

Action: J Anderson to supply a list of duties / stalls required for the day.

### **4. Raffle Tickets**

Action: Joanne Anderson to organise printing of raffle tickets now the date has been agreed by the FOSB. £100 cash will be offered as a prize, restaurant vouchers etc.

### **5. Newsletter**

D Groark advised that the latest school newsletter included reference to the fayre with requests for volunteers and donations of soft toys, books, DVDs etc.

### **6. Advertising**

#### **Banners:**

G Page reported that he had been supplied quotes for the banners from Vista Print. 5 large banners have been quoted at £120.31 to advertise the school fair. All agreed this was a good price.

Action: G Page to arrange flyers for school fair.

Action: D Groark to supply school logo to G Page.

#### **Website:**

FOSB have updated the information on their website – contact G Page for further details. The possibility of setting up a Facebook page was also discussed by the group however this is a contentious issue.

### **7. AOB**

## **Future Family Camping Night**

V Burrell raised the issue of future events for the FOSB. Would it be possible to hold a camping night on the school field? She reported that having researched this on the internet and via the national PTA other schools had managed to raise a significant amount of funding via an event such as this.

A discussion was held in relation to licensing, Health & Safety and potential complaints from neighbours. All agreed further investigations need to be made however the idea was not completely dismissed.

## **Distribution List**

Action: J Anderson to update FOSB distribution list and circulate.

## **FOSB – Budget to date is as follows:**

Current Account: £13,498.29

Savings Account: £2,046.96

Caroline's Library: £5,450.33

It was also agreed following the meeting that deposits be paid for £100 to Belle Tents for the marquee hire and to St Benet's School for £6,239 for the computers.

**PTA National Magazine** – copy issued to V Burrell & E McNaught to investigate possible publicity for the FOSB.

## **8. Date and Time of Next Meeting:**

**Wednesday 5<sup>th</sup> May, 6pm at St Benet's School – p.s bring a friend!**

Minutes produced by Mrs V M Burrell – 23<sup>rd</sup> April, 2010